



CITY OF HOUSTON

Job Posting

1	AP
2	<div><div>Applications accepted from:</div><div>ALL PERSONS INTERESTED</div></div>
3	<div><div>Job Classification</div><div>ENVIRONMENTAL INVESTIGATOR III</div></div>
4	<div><div>Posting Number</div><div>PN # 109216</div></div>
5	<div><div>Department</div><div>Public Works & Engineering</div></div>
6	<div><div>Division</div><div>Wastewater Operations Division</div></div>
7	<div><div>Section</div><div>Management & Quality Control Section</div></div>
8	<div><div>Reporting Location</div><div>4545 Groveway*</div></div> <div><div>Workdays & Hours</div><div>M - F, 7:30 a.m. – 4:30 p.m.*</div></div> <div>*Subject to change</div>
9	<div><div>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</div><div>Performs technical work relative to wastewater collection systems and treatment plants, and industrial storm water. Conducts field inspections, investigations, and studies. Maintains administrative records; prepares monthly, quarterly, and annual reports. Oversees and performs comprehensive technical investigative work relative to the detection, analysis and elimination or control of environmental pollutants and contaminants. Performs routine and non-routine analysis of water and wastewater samples. Provides guidance and training to staff about sampling and monitoring. Gathers and analyzes data. Conducts and coordinates special projects. Prepares correspondence such as forms, letters, interoffice memoranda, reports, procedural guidelines, and schedules.</div></div>
10	<div><div>WORKING CONDITIONS</div><div>This position requires lifting of moderately heavy item (up to 40 pounds) and very long periods of walking on rough surfaces. There are occasional exposures to significant levels of heat, cold, moisture and air pollution. The position may involve infrequent exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns. The position may involve dealing with occasional exposure to office chemicals and extensive use of a video display terminal.</div></div>
11	<div><div>MINIMUM EDUCATIONAL REQUIREMENTS</div><div>Requires a Bachelor’s degree in Chemistry, Biology, Environmental Health Engineering or a closely related degree.</div></div>
12	<div><div>MINIMUM EXPERIENCE REQUIREMENTS</div><div>Two (2) years of pollution/environmental control experience are required.</div></div>
13	<div><div>MINIMUM LICENSE REQUIREMENTS</div><div>A valid Texas Driver’s License and compliance with the City of Houston’s policy on driving (AP 2-2).</div></div>
14	<div><div>PREFERENCES</div><div>Preference will be given to applicants who have operated or inspected wastewater treatment plants.</div></div>
15	<div><div>SELECTION/SKILLS TESTS REQUIRED</div><div>None</div><div>However the Department may administer a skill assessment evaluation.</div></div>
16	<div><div>SAFETY IMPACT POSITION</div><div><div><input checked="" type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div><div>If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.</div></div>
17	<div><div>SALARY INFORMATION</div><div>Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:<div><div>Salary Range - Pay Grade - 20</div><div>\$1,151 - \$1,643 Biweekly</div><div>\$29,926 - \$42,718 Annually</div></div></div></div>
18	<div><div>OPENING DATE</div><div>March 8, 2006</div></div>
19	<div><div>CLOSING DATE</div><div>Open Until Filled</div></div>
20	<div><div>APPLICATION PROCEDURES</div><div>Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1ST Floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-0871. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</div></div> <div>An equal opportunity employer</div>